

A Structured Investment Process

Framework for process

- Foundation for Fiduciary Studies
- Uniform Prudent Investors Act (UPIA)
- Employee Retirement Income and Security Act (ERISA)
- Uniform fiduciary standards of care

Review of Current Situation

- Annual capital needs
- Proposed capital campaigns
- Timing and distribution of cash flows and payments of liabilities
- Risk profile
- Goals/objectives defined

Formulate Investment Policy Statement (IPS)

- Essential tool for directing activities of the investment portfolios
- Define duties and responsibilities of all parties involved
- Provide guidelines for addendums, changes and on-going maintenance
- Develop asset classes to be used in portfolio construction
 - Model to efficient frontier
 - Active / passive
 - Core / satellite
 - Correlation
- Diversification and re-balance guidelines
- Due diligence process
 - Search
 - Screen
 - Selection
 - On-going monitoring
- Criteria for changes

Implement Investment Policy Statement

- Compliant according to guidelines in IPS

Monitor, Supervise and Rebalance

Formal, documented portfolio reviews

- Quarterly performance reports, in writing
- Semi-annual formal performance review